# Samarth eGov

# **USER GUIDE for UG Lateral Entry admissions**

# **Admissions Portal - applicants**

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# ✤ Introduction

- The Samarth admission platform seamlessly integrates technology and education delivery. It is tailored for Higher Education Institutions (HEIs) across the country and allows them to deploy a digital framework for planning, management, delivery, and monitoring of services for students, staff, and other stakeholders. Samarth E-Gov Suite is a catalyst in the transformation of Higher Education institutions transitioning towards a future-ready digital campus.
- \* This specific document is curated to assist the applicant in the admission process.

#### Website Walkthrough

This user guide aims to provide you with a comprehensive understanding of the available menu options and their functionalities to enhance your navigation experience:

- Home
- Notice
- Institutions
- Program Information
- FAQ's
- Contact Us
- New Registration
- Login

Assam State Higher Education Ac Admission Session 2024-		SamartheGov
Home Notice Institutions Programme Information FAQ Contact Us Merit Lists Vacancies		New Registration
		Welcome to Assam State Hig
About Assam State Higher Education Admission Portal - 2024 The Assam State Higher Education Admission Portal - 2024 is being introduced for admission into all UG Programmes in Assam State Universities for academic assain 2024-25 under the Department of Higher Education Assam. The Assam State Higher Education Admission Portal will provide a common platform and equid opportunities to candidate across the state, seperalely these from rural and other remote areas and holp establish better connect with the Universities. A single portal will enable the Candidates to cover a wide outracta And be part of the admissions process to Assam State Universities. More >>	Public Notice Important Dates	
Email Helpine : updefinisions.assam@gmail.com Note : The applicants need to first contact the helpidesk numbers/amails of the Institution that they are applying to which is provided on the Contact UL bit of the port.Institution starts (if issues are not resolved and there is specific technical problem related to the portal, then the applicants can email their queries to the smail address provided above mentioning their "Registration Number" in email Subject Line and with their Name, College, Programme applied for and Registration ID as reference for redressel. WhatsApp Helpline : 996352009 Note : The applicants need to first contact the helpdesk numbers of the Institution that they are applying to which is provided on the Contact UL bit of the cont. Thereafter, first are an entreboled and there is specific technical zooblam related to the conta, then the	O1 Jul 2024 Notification Regarding Spot Admission UG 2024	

The above image illustrates the menu options and essential links available on the landing page for student login and registration. All menu options specified are located in the upper left corner, while the registration and login features are situated in the upper right corner for convenient access.

#### ≻ HOME

• The Home button serves as a convenient shortcut for users, directing them back to the portal's landing page. This feature is particularly beneficial for applicants seeking swift access to the home page while browsing through different sections of the portal

	Assam State Higher Education Admission Portal Samarthe Admission Session 2024-2025						Gov	
Home Notic	ce Institutions Pr	ogramme Information	FAQ Contact Us	Merit Lists	Vacancies		New Registration	Login
							Welcome to Assam State Higher Education Admission Portal 2024.	. Spot
About Assam	State Higher Education A	dmission Portal- 2024				Public Notice	Important Dates	
Universities for a Admission Portal	The Assam State Higher Education Admission Pertul - 2024 is being introduced for admission into all UG Programmes in Assam State Universities for adactionic ession 2022 225 durder the Department of Higher Education Assam. The Assam State Higher Education Admission Portal will provide a common platform and equal opportunities to candidates across the state, especially those from runal and other remote areas and help establish better connect with the Universities. A single portal will enable the Candidates to cover a wide outreach and be part of the admissions process to Assam State Universities. More >>						ì	
outreach and be						• 28 Jun 2024	Guidelines for Spot Admissions - UG 2024	
Note : The applic Contact Us tab or applicants can en	Email Helpline : ugadmissions.axxam@gmail.com Nete : The applicants need to first contact the helpotesk numbers/emails of the Institution that they are applying to which is provided on the Contact U sits but the portal. Thereating, if issues are not resolved and there is specific technical problem related to the portal, then the applicants can email their capters to the email address provided above mentioning their "Registration Number" in email Subject Line and with their Name, College, Programme applied for and Registration ID as reference for referesta.				• 26 Jun 2024	4 Cancellation procedure and guidelines		
Note : The applic Contact Us tab or	WhatsApp Helpline: 9968362009 Note: The applicants need to first contact the helpdesk numbers of the Institution that they are applying to which is provided on the Contact Us tab of the portal. Thereafter, if issues are not resolved and there is specific technical problem related to the portal, then the applicants can constitute the WhatsApp number provided above with the Name, Cleake, Porgramme applied for and Registration ID as				• 24 Jun 2024	4 Merit List Proparation instructions and guidelines for all HEIs		
reference for dis							a	•

Notices serve as vital announcements regarding upcoming events or updates in laws and regulations. These notifications are crucial for applicants to stay informed about, encompassing a range of information such as notices, ordinances, permits, and other significant announcements.

	Assam State Higher Education A Admission Session 2024	SamartheGov	
Home Notice Institutions	Programme Information FAQ Contact Us Merit Lists Vacancies		New Registration Login
н	ome / Public Notice		
	Public Notice		
	Showing 1-16 of 16 items.		
	TITLE	PUBLISHED ON DOCUMENT	
		Select date [Show list date	
	Notification Regarding Spot Admission UG 2024	01 Jul 2024 18:40:11 PM View Document	
	Guidelines for Spot Admissions - UG 2024	28 Jun 2024 21:05:25 PM View Document	
	Cancellation procedure and guidelines	26 Jun 2024 00:50:15 AM View Document	
- 33°C	Merit List Preparation instructions and guidelines for all HEIs	24 Jun 2024 10:05:17 AM View Document	> C ENG @ (10 42) 00:01

> INSTITUTIONS

• Users can find comprehensive details about the participating educational establishments. Applicants can utilize this section to access and review the Information Bulletin of the colleges.

	Assam State Higher Education Admission Portal Admission Session 2024-2025 Samarth @Gov						
Home Notice Institutions	Programme Information FAQ Cont	act Us Merit Lists Vacancies		New Registration Login			
	Institutions						
	Showing 1-20 of 443 items.						
	INSTITUTION NAME	COLLEGE NAME	LINK TO BULLETIN OF INFORMATION				
	~	×					
	11: Gauhati University	181: S B Deorah College	View				
	55: Bodoland University	553: Rowta Degree College	View				
	33: Dibrugarh University	376: Lakhimpur Girls' College	View				
	33: Dibrugarh University	406: Gargaon College	View				
	11: Gauhati University	155: Goalpara College	View	>			
33°C		📕 Q. Search 🧭 🖬 🗖		^ @ ENG @ d≬ ₺⊃ 00:03			

#### > PROGRAMME INFORMATION

• Here, applicants can browse through universities and colleges that offer the programs they're interested in, particularly focusing on the designated colleges within those universities.

KTR VER Execution Execution	Assam State Higher Education Admission Portal Admission Session 2024-2025				
Home Notice Institutions	Progra	mme Information FAQ Contact Us Merit Lists	Vacancies		New Registration Login
	Home / Progr	amme Information			
	Program	nme Information			
	Showing <b>1-20</b> of <b>1,565</b> items.				
	#	PROGRAMME NAME	UNIVERSITY NAME	COLLEGE / INSTITUTION NAME	
	1	Bachelor of Arts(Arts FoA)	Gauhati University	Dr. S.R. Teachers' Training & Research Institute	
	2	Bachelor of Science(Microbiology)	Gauhati University	Asian Institute Of Management And Technology	
	з	Bachelor of Science(Biotechnology)	Gauhati University	Asian Institute Of Management And Technology	
	4	Bachelor of Computer Applications(Computer Application)	Gauhati University	Asian Institute Of Management And Technology	
		Bachelor of Business Administration(Business Administration GU	Gaubati Universitu	Acian Institute Of Management And Technology	7

> FAQ's

• Tailored to address the most prevalent concerns applicants may encounter. Aimed at providing swift access to pertinent information, the FAQ section endeavors to streamline the search for answers, thereby saving applicants valuable time and effort.

NOL DEPR	Assam State Higher Education Admission Portal Admission Session 2024-2025	SamartheGov
Home Notice Institutions	Programme Information FAQ Contact Us Merit Lists Vacancies	New Registration Login
Ho	ome / FAQs	
	Frequently Asked Questions (FAQs)	
	1. What are the Steps to submit online application and action to be taken by + 2. How to Register?	+
	applicants?	
	3. How to Login to my account? + 4. What to do If I forgot my password?	+

#### > CONTACT US

• The Contact Us section offers contact information for universities and colleges, enabling applicants to reach out with any inquiries related to their respective institutions. It also assists in enquiring regarding registration fee-related queries.

REG DARK	Assam State Higher Education Admission Portal Admission Session 2024-2025					
Home Notice Institutions	Programme Information I	AQ Contact Us Merit List:	s Vacancies	New Registration	Login	
	Institutions					
	Showing 1-20 of 443 items.					
	INSTITUTION NAME	COLLEGE NAME	HELPDESK DETAILS			
	~	~				
	11: Gauhati University	181: S B Deorah College				
	55: Bodoland University	553: Rowta Degree College	1. name: Phung: designation: Principal; email: phungrojemuchahany22@gmail.com;phone: 9678378174 2. name: Jayanta: designation: AasistantProfessor; email: jayantahazarika107@gmail.com;phone: 6000649818			
	33: Dibrugarh University	376: Lakhimpur Girls' College	I. name: Drūdbin-Dhäuruah: designation: AssistantProfessor; email: phone: 9957372739     Z. name: DriAlidishFinhm, designation: AssistantProfessor; email: phone: 7006570293     A. name: Mrailinatarnik: designation: AssociateProfessor email: phone: 20027305     A. name: DriViduBuragohain; designation: AssistantProfessor email: phone: 600097610			
			1. name: Dr. Kabita Phukon; designation: Assistant Professor; email: ;phone: 8638344973 2. name: Dr. Ankur Dutta; designation: Assistant Professor; email: ;phone: ?002971002		7	

#### \* ADMISSION PROCESS

- > The admission process comprises three distinct steps, which applicants must follow diligently after registering on the portal:
  - Profile Completion: Applicants need to fill out their profile information thoroughly.

- Profile submission and Locking: After completing their profile, applicants must confirm and lock it.
- College Application: Once the profile is confirmed and locked, applicants can proceed to apply to their desired colleges.
- To commence the admission process, applicants must first register and log in to the portal. Registration is a one-time requirement for all applicants, and the process is outlined below:

#### **\* REGISTRATION**

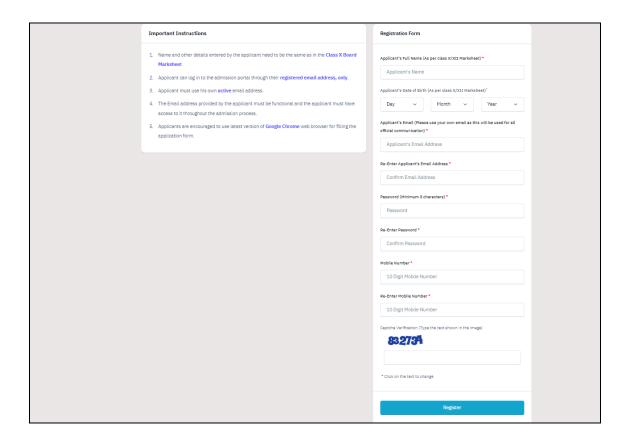
➤ For applicants new to the portal, registration is a prerequisite to kickstart their admission application process. This step is essential as it signals the portal of their intention to apply for university programs.

Home 1	Notice Institutions Programme Information FAQ Contact Us	ww.Registration Login
	Important Instructions	Registration Form
	<ol> <li>Name and other details entered by the applicant need to be the same as in the Class X Board Marksheet</li> <li>Applicant can log in to the admission portal through their registered email address, only.</li> <li>Applicant must use his own active email address.</li> <li>The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process.</li> <li>Applicants are encouraged to use latest version of Google Chrome web browser for filling the application form.</li> </ol>	Applicant's Full Name (As per class X/XII Marksheet) * Applicant's Name Applicant's Date of Birth (As per class X/XII Marksheet)* Day  Mon! Year Applicant's Email (Please use your own email as this will be used for all official communication) * Applicant's Email Address

#### **\*** Steps for Registration:

- Step 1 Navigate to the top right corner of the home page >> Click on "New Registration"
- Step 2 As the user selects "New registration" the following page appears (image attached below) >> The user is required to go through the Important instructions before filling out the application form.
- Step 3 Users are required to fill in their "Name" & "DOB" as per their original X/XII marksheets.

- ➤ Step 4 Users are required to fill in their functional email IDs and create passwords for their registered accounts.
- Step 5 Once the passwords have been successfully generated, users must input their mobile numbers >>fill in the CAPTCHA >> click on "Register".



Step 6 - After filling in all the details the users will receive an OTP on their registered mobile and email address for account verification

Infol : Please enter the "Verific	ation Code" sent to your registration details.	>
	Verify Account	
	Please do not refresh this page. Time remaining to enter the OTP : 14 min 38 sec	
	Enter the OTP you received on your email ar************************************	
	OTP received on Mail or Mobile	

◆ Step 7 - The user then needs to fill in the CAPTCHA >> select "Submit OTP"

Captcha Verification		
637 1526	$\bigcirc$	_
* Click on the text to change	$\bigcirc$	
Submit OTP		
Resend OTP		

★ Step 8 - Once the account is verified the below page will appear to the users

*		Directorate of Higher Education, - Admission Portal Admission Session 2024-25				eGov		
Home	Notice	Institutions	Programme Information	FAQ	Contact Us	l	New Registration	Login
		count verified su	uccessfully. Your registration	number i	is <b>230119637</b> . Please keep note of you	er registration number and l	login to start X	
	University Admissions Portal : Welcome to State Higher Education Admission Portal!							

#### ✤ APPLICANT DASHBOARD

The applicant dashboard provides a tailored platform for applicants to conveniently monitor their application status, make profile adjustments, and apply to various programs offered by the University. This centralized system simplifies the management of multiple applications within a single interface. Accessing the dashboard requires completion of the registration process followed by logging in to the portal.

#### Login

- To initiate your application, please log in. This step ensures the security of your information and customizes your experience. If you're new here, do not worry – you'll need to register first. Once logged in, you'll gain access to all the features necessary for a seamless application process.
- > The user needs to fill in their registration number and password to log into their account and view their dashboard.
- If the user forgets their password, click the "Forgot Password" link. This action will redirect them to the Request Password Page, where they will need to provide their registered email address. Complete the Captcha verification process and click "Send." A new password will then be sent to your registered email address.

	Assam State Higher Education Admission Portal Admission Session 2024-2025	SamartheGov
Home Notice Institutions Programme Information	FAQ Contact Us Merit Lists Vacancies	New Registration Logis
	Important Instructions	Registered User Login
	Register as a new user?	Enter Registration Number OR Registered Email *
	registet is a line (use f	Password*
	The Assam State Higher Education Admission Portal - 2024 is being introduced for admission into all UG Programmes in Universities of Assam for assademic session 2024 -25 under the Department of Higher Education Assam. The Assam State Higher Education Admission Portal will provide a common platform and equal opportunities to candidates across the state, especially those from rural and other remote areas and help establish better connect with the Universities. A single portal will enable the Candidates to cover a wide outreach and be part of the admissions process to Assam State Universities.	Captoria Verification (Type The sect above in the image) 1061221 Total Sector 1451253 Color on the test to shares 1001
	Email Helpline: ugadmissions.assam@gmail.com Note: The applicants need to first contact the helpdesk numbers/emails of the Institution that they are applying to which is provided on the Contact Us tab of the portal. Thereafter, if issues are not resolved and there is specific technical problem related to the portal. Then the applicants can areal their queries to the email address provided above mentioning their "Registration Number" in email Subject time and with their Manne, College, Programme applied for and Registration Data reference for redressal.	Logui

➤ Upon successful login, applicants may commence their admission application process. They are prompted to complete their profile details accurately.

#### **Steps to complete the application:**

Step 1 - To complete the application process the user needs to click on "Complete Profile"

Form Status	cations.	
Registration     Fill Profile Details     Select Programme/s     My Payments	Welcome, Demot View Profile Edit Profile Details	Your <u>Registration Number</u> is : 240281448 Your <u>Balance</u> is : 0
Quick Links • Change Registered Email • Change Registered Mobile Number	Registration Number : 240281448 Registered =-mail address : pranjal.workplace@gmail.com Current Date: 29-07-2024 Apply in College/University Add Hostel Details Add Family Income Details	Experience Alertet Use per admission in build and aler second an offer in the lated and each to sea admission with the new offer, you may do so by magnituding the callege to cancel your gravitate affer. To Response the Concentration, using so to "Use" the one lated of "Response the Concentration" offers in build of State 2000, being 2004 and second are period. The Response the Concentration of the Response the Concentration of the Concentration" offers with one theories of the applications who get admission in 100-3 built Response to the Concentration" operation with one theories of the applications who get admission in 100-3 built Read More

The above image depicts the Applicant's Dashboard (landing page) after the applicant has logged into their account. The users have been provided with the option of changing their registered emails and mobile numbers under the "Quick Links" section.

- ✤ The profile section is divided into 5 sections:
  - ➤ Personal Details
  - ➤ Family Details
  - ➤ University registration details (if any)
  - > Other Category/Quota
  - ≻ Address

		Higher Education Admission Portal Imission Session 2024-2025	SamartheGov
Dashboard Notice Institutions I	Programme Information FAQ Contact Us Merit Lists Vacancies		240231448 -
Form Status			Click to see Admission Proce
Registration     Fill Profile Details     Select Programme/s     My Payments	Welcome, Pranjal		Your Resistantion Number is: 240201440
Quick Links • Change Registered Email • Change Registered Hobie Number	Regaration Numer: 242025448 Regarates 6-mili 80555: prinjkurer typisce@gmail.com Current Dett: 29-07-2004 You can now begin filling your admission application for admission in session 2024	-25 in Assam State. Complete your profile by providing your details before proceeding for Pro	ramme Selection.
	Process:		
	Step 01 Complete Profile	Step 02 Preview and Lock Profile	Step 03 Apply in College Apply in College

Step 2 - The user then needs to complete the "Personal Details" section

Dushboard Notice Institutions Programme Information (AQ Contact Us Most Lius Vacancies Peter Dessits (2) Other Dessits (2) Optime (2) Personal Details	240281448 -
Personal Details	
Full Name of the Applicant * Applicant's Gender *	
Demo 🗸 Male 🗸	
Application General Bions * Age as on Xuy 1, 2023 *	
1 v September v 2006 v 16 hear 10 Monh 0 Days	
Sould Canapy *	
General 🗸	
Apploants Regiment dimit * Alternate Email	
presiduor fuico di gneli con	
Reformed Applicant Mobile Number * Abenuer Mobile Number (Naurel Guardiant)	
995022004	
Blood Graup	
As 🗸	
Do you have domicile of Assardt *	
Tes ✓*	
Are you a citizen at Loka 1 * Bridgion *	
Yes         ✓         Hodulam         ✓	

Step 3 - The user needs to complete the "Family Details" section

ID Proof *		ID Proof No *
PAN Card	✓~	GFJSK8796J
Family Details		
Mother's Name		Mother's Occupation
MN	~	Not Applicable
Mother's Qualification		Mother's Office Address
Select	~	
Mother's Mobile Number		
Father's Name		Father's Occupation
FN	~	Not Applicable
Father's Qualification		Father's Office Address
Select	~	
Father Mobile Number		
Father your Guardian		
Father your Guardian	~	

Step 4 - The user needs to complete the "Other Category/Quota" section.

Emergency Contact Number *		Combined Family Income *	
9999999899	✓	Up to 2,00,000	<b>√</b> ~
University Registration details (if applicable)			
Have you enrolled in University/Autonomous College before? *			
No	<b>√</b> ~		
Other Category/Quota			
Other Category/Quota			
Other Category/Quota Person with Benchmark Disabilities (PwBD) Category *			
	, , , , , ,		
Person with Benchmark Disabilities (PwBD) Category *		Are you dependent of Freedom Fighter?*	
Person with Benchmark Disabilities (PwBD) Category *	  ✓ ~ )	Are you dependent of Freedom Fighter? *	
Person with Benchmark Disabilities (PwBD) Category * Not Applicable Are you an Ex-Service man? *			✓~
Person with Benchmark Disabilities (PwBD) Category * Not Applicable Are you an Ex-Service man? * No		No	✓~ ✓~

 Step 5 - The user then needs to fill in the "Address Details" >> then select the "Save and Next" option to move to the next section.

Address		
Correspondence Address		
Address Line 1*		Address Line 2 *
Add		Add2
Country *		State *
India	х т	Assam × -
District *		Pincode *
BONGAIGAON	× *	782446
Permanent Address Z Click if same as corresponden Address Line 1*		Address Line 2 *
Add	~	Add2
Country *		State *
India	х т	Assam ×
District *		Pincode *
BONGAIGAON	× *	782446
		and Next

rofile Details	
PERSONAL DETAILS	
Full Name of the Applicant : DEMO	Gender : Maio
Date of Birth: 1 September 2006 Age as on: July 1, 2023: 16 Years 10 Month 0 Days	Social Category : General
Blood Group: A+	Religion : Hinduism
Nationality Indian	
Do you have domicile of Assam? Yes	
Registered Email : pranjal.workplace@gmail.com	Registered Mobile Number: 9958229064
Alternate Email : Not Provided	Alternate Mobile : Not Provided
Permanent Address: Add, Add2, BONGAIGAON, Assam -782446, India	Correspondence Address : Add, Add2, BONGAIGAON, Assam -782446, India
ID Proof : PAN Card	1D Proof No : CFESKE796.3
UNIVERSITY REGISTRATION DETAILS (IF APPLICABLE)	
Have you enrolled in University/Autonomous College before? : No	Registration Number: Not Provided
University Name of School/Department/Faculty/College: Not Provided	Programme registered in: Not Provided
FAMILY DETAILS	
Mother's Name : MN Mother's Qualification : Not Provided Mother's Occupation : Not Applicable Mother's Mobile Number : Not Provided Mother's Office Address : Not Provided	Father's Name : FN Father's Qualification : Not Applicable Father's Occupation : Not Applicable Father Mobile Number : Not Provided Father's Office Address : Not Provided
Father your Guardian : Not Provided	
Emergency Contact Number : 999999889	
Combined Family Income : Up to 2,00,000	
OTHER CATEGORY/QUOTA	
Person with Benchmark Disabilities (PwBD) Category : Not Applicable	
Are you an Ex-Service man? : No	
Are you dependent of Freedom Fighter? : No	
Extra Curricular Activity : Not Applicable	
Sports Quota No	

Before proceeding to fill out the "Other Details" section, applicants are required to verify all entered information. The portal offers a preview page for this purpose. If any inaccuracies or issues are identified, applicants can easily edit or update their profile section before moving forward.

- \* To edit or update any details:
  - ➤ Click on the "Update Details" button.
  - > Your profile changes will be saved.
- Step 6 After saving their profile details in the top section bar, users are required to click on the "Other Details" button >> After completing this section users need to click on "Save and Next"

	Assam State Higher Education Admission Portal Admission Session 2024-2025		SamartheGov
Dashboard Notice Institu	tions Programme Information FAQ Contact Us Merit Lists Vacancies		240281448 -
	Personal Details (1) Other Details (2) Uploads (3) Previow (4)		
	Other Details		
	Do you have any illness which requires continuous or emergency medical attention? *		
	No 🗸 🗸		
	Do you belong to Moran Community of Assam? *		
	No		
	Do you belong to Fringe Village of Assam? *		
	Do you beiong Urban/Rural/Semi-Urban/Metropolitan Area7*		
	Urban 🗸		
	Are you Son/Daughter of present employee of university/college ? •		
	No 🗸		7
Do you have Migration Cert No Do you have transfer certif No	ifficate? *		
a) Candid	dates having NCC 'B' 'C' certificate	O Yes O No	
b) Have y	you attended any special camp under the National Service Scheme	🔿 Yes 🛛 No	
LANGUAGE	PROFICIENCY (READING/WRITING/SPEAKING)		
Assamese	Reading Writing Speaking		
Hindi	Reading Writing Speaking		
English	Reading Writing Speaking		
Other Language 2	C Reading C Writing C Speaking		
	Save and Next		

<ul> <li>Profile Details (1)</li> </ul>	Other Details (2) Uploads (3) Preview (4)			
Other Details				
Other Details				
Do you have any illness w	hich requires continuous or emergency medical attention?	No		
Do you belong Urban/Rura	ıl/Semi-Urban/Metropolitan Area?	Urban		
Are you Son/Daughter of p	present employee of university/college ?	No		
Do you belong to Fringe Vi	Itage of Assam?	No		
Do you belong to Moran Co	Do you belong to Moran Community of Assam?			
Do you have Migration Cer	Do you have Migration Certificate?			
Do you have transfer certi	ficate from your School/College?	No		
a)	Candidates having NCC 'B' 'C' certificate	No		
ь)	b) Have you attended any special camp under the National Service Scheme			
Language	Proficiency (Reading/Writing/Speaking)			
Hindi	Reading Writing Speaking			
English	Reading Writing Speaking			
Assamese	Reading Writing			

- Step 7 Users are required to upload the essential documents that have been mentioned by them in their registration process.
- Step 8 After uploading the documents successfully the users need to click on "Preview" to move to the next section.

Instruction for Uploading Image/Photo of D	ocument, Certificate, Marksheet a	nd Signature	
- Digital Photo and Signature are required in .jpg or .jpeg	image format		
- File size of digital photo must be within 10kb to 500.00	KB limit.		
- Document/Certificate/Marksheet related size of digital	photo must be within 10kb to500.00 KB limit.		
Photo" Accepted formats .jpeg .jpg <b>[10 KB - 500.00 KB]</b>	Select file		Delete
Signature" Accepted formats .jpeg .jpg [10 KB - 500.00 KB]	Select file	hoffsek	Delete
ID Proof Document* Accepted formats .jpeg .jpg .pdf <b>[10 KB - 500.00 KB]</b>	Select file	ø	Delete
Proof of permanent residence of Assam (PRC, Voter ID, Aadhar, Caste Certificate, Birth Certificate, School ID, or any other certificate issue by competent authority of Govt of Assam)* Accepted formats jpeg jpg ,pdf [20 KB - 500.00 KB]	Select file	٥	Delete
Income Certificate (Certificate issued by the Circle officer(Competent Revenue Authority) only will be valid.]* Accepted formats .jpeg .jpg .pol (10 KB - 500.00 KB)	Select file	Ø	Delete

Step 9 - The preview section serves as the last review stage for the applicant's application form. Here, applicants can thoroughly review their entire application form, ensure its accuracy, and edit before finalizing the submission for their admission application. To edit their form users can click on the "Edit" option available on the top right corner.

Profile Details	
PERSONAL DETAILS	
Full Name of the Applicant : DEMO	Gender : Male
Date of Birth: 1 September 2006 Age as on: July 1, 2023: 16 Years 10 Month 0 Days	Social Category : General
Blood Group: A+	Religion : Hinduism
Nationality Indian	
Do you have domicile of Assam? Yes	
Registered Email : pranjal.workplace@gmail.com	Registered Mobile Number: 9958229064
Alternate Email : Not Provided	Alternate Mobile : Not Provided
Permanent Address: Add, Add2, BONGAIGAON, Assem -782446, India	Correspondence Address : Add, Add2, BONGAIGAON, Assam -782446, India
ID Proof : PAN Card	ID Proof No : GF35K87963
UNIVERSITY REGISTRATION DETAILS (IF APPLICABLE)	
Have you enrolled in University/Autonomous College before? : No	Registration Number: Not Provided
University Name of School/Department/Faculty/College: Not Provided	Programme registered in: Not Provided
FAMILY DETAILS	
Mother's Name : MN Mother's Qualification : Not Provided Mother's Occupation : Not Applicable Mother's Mobile Number : Not Provided Mother's Office Address : Not Provided	Father's Name : FN Father's Qualification : Not Provided Father's Occupation : Not Applicable Father Mobile Number : Not Provided Father's Office Address : Not Provided
Father your Guardian : Not Provided	

Step 10 - After verifying all the details the users are required to check in the declaration box and then click on "Confirm and Lock" to proceed to the Programme selection process. Once the form is submitted the user will not be allowed to edit the details any further.

Emergency Contact Number : 9999999899			
Combined Family Income : Up to 2,00,000			
OTHER CATEGORY/QUOT/	N Contraction of the second		
Person with Benchmark Disal	vilities (PwBD) Category : Not Applicable		
Are you an Ex-Service man? :	No		
Are you dependent of Freedor	n Fightert : No		
Extra Curricular Activity : Not	Applicable		
Sports Quota No			
Other Details		Edit	
Do you have any illness which	requires continuous or emergency medical attention?	No	
Do you belong Urban/Rural/Semi-Urban/Metropolitan Area:			
Are you Son/Daughter of present employee of university/college :			
Do you belong to Fringe Village of Assam?			
Do you belong to Moran Community of Assam?			
Do you have Migration Certificate? No			
Do you have transfer certifica	te from your School/College?	No	
a)	Candidates having NCC 'B' 'C' certificate	No	
b) Have you attended any special camp under the National Service Scheme			

Jploads		Edit
Photo		
Signature		harfeflick
ID Proof Document		View File
Proof of permanent residence of Assar of Govt of Assam)	n (PRC, Voter ID, Aadhar, Caste Certificate, Birth Certificate, School ID, or any other certificate issue by competent authority	View File
Income Certificate [Certificate issued b	y the Circle officer(Competent Reveneue Authority) only will be valid.]	View File
Declaration		
This is an important step. Please er	nsure that you have verified the profile details for correctness. No modification will be allowed after this	step .
Click on <b>"Confirm and Lock"</b> if you	are sure to proceed, else click on "Cancel" to go back to the last viewed page. Profile Details	
	ement made in the profile details are true, complete and correct to the best of my knowledge and belief. I am duly a d to be false/incorrect/incomplete or if i am found indulging in some unlawful act at any time during the course peri	
Taking Service From CSC?	O NO	
	O yes	
_	_	
Home		Confirm and Lock

 After Confirm and Lock the Profile the Applicant needs to click on the Lateral Entry button.

Dashboard Notice Institutions	Programme Information FAQ Contact Us Merit Lists Vacancies
Form Status	
<ul> <li>Registration</li> <li>Fill Profile Details</li> <li>Select Programme/s</li> </ul>	Welcome, Demo! View Profile View Lateral Entry
My Payments Quick Links     Change Registered Email	Registration Number: 8 Registered e-mail address : mohsin.ali@samarth.ac.in Current Date: 08-08-2024
<ul> <li>Change Registered Mobile Number</li> </ul>	Apply in College/University Add Hostel Details Add Family Income Details

 Once clicked on the Lateral Entry option applicants need to Select the Nep Lateral Point and Select the Mode of applying (Polytechnic/Twelth).

#### **In Polytechnic Mode Applicants needs to fill the following details.**

- Polytechnic Institution where applicants completed his/her Diploma Course.
- Select the Scheme as Science from the dropdown menu.
- Select the respective branch from the dropdown.
- Mention the Polytechnic Registration number.
- Mention the Percentage Equivalent.
- Select the Division from the dropdown.

Deahboard Notice Institutions Programme Information FAQ Contact Us	Merit Lists Vacancies	
	V Mode Selection (1) Uploads (2) Preview (3)	
	Lateral Entry	
	Nep Lateral Point *	Jid Seneary vv
	Mode *	
	Polytechnic	
	Institution *	Select
	Scheme*	Destudios sarrol te blank.
	Branch *	Software samoti be blank.
		Stild:0
	Registration Number *	0 Regenerator humber sanot to black.
	Percentage Equivalent *	
	Division *	Percentage Bigulatert control to Stark.
		Bilder
		Silve and Not

#### **\*** <u>In Twelth Mode Applicants need to fill the following details.</u>

- Here Applicant needs to select the Graduation Institution from the dropdown where he/she completed his/her First Year.
- ✤ Then Select the College from the dropdown.
- Select the respective Programme in which student enrolled earlier from the dropdown.
- Mention the Previously allotted Enrollment number.
- Select the Primary Discipline from the dropdown.
- Select the Exam Mode from the dropdown.

Deahboard Notice Institutions Programme Information FAQ Contact Us Me	nit Lists Vacancies	
	✓ Mode Selection (1) Uplands (2) Preview (3)	
	Lateral Entry	
	Nep Lateral Point *	3 d Senester vv
	Mode *	
	Twelfth	
	college *	Select v
		Selet X 0 College same to box.
	Programme *	Select x 0 Programme cannot be blank.
	Enrolment Number*	555420087 🗸
	Primary Discipline *	Select x 0 Printy Discipling Lenses bears.
	Exam Mode *	Select Ov
		Exam Hode cannot be bank.
		Seve and Naz

- Once all the relevant details have been entered by the applicants then they can click on Save and Next option.
- After clicking on the Save and Next button Applicants need to upload the Final Marksheet.
  - In Polytechnic Mode Applicant needs to upload the Polytechnic Final Marksheet.
  - In TWELTH Mode Applicants need to upload the Passing Semester(1st/2nd) Marksheet.

Deshboard Notice Institutions Programme Information FAQ Contact Us Mr	rit Liste Vacancies	
	<ul> <li>Mode Selection (1)</li> <li>Uplants (2)</li> <li>Preview (3)</li> </ul>	
	Uploads	
	Trial Mariahee	View File
	Accepted formats: grag. grag. prof. (too Ke - Social or Ke)	Delate
	Pevios	

Here Applicants can Preview his/her filled Lateral Entry details If they wants to Edit then there is an edit option if all the details are correct then they can directly apply in the college.

Deshboard Notice Institutions <u>Programme Information</u> FAQ Contact Us Me	vit Lista Vacancina	
(	V Mode Selection (1) V Uploads (2) V Preview (3)	
	Lateral Entry Details	
	Lateral Entry	
	Registration Number	8
	Nep Lateral Point	3rd Semester
	Mode	ROUTECHNIC
	Institution	BAKSA POLYTECHNIC
	Schene	Science
	Branch	TEXTLE DESIGN
	Registration Number	4354
	Percentage Equivalent	87.0000
	Division	Pret Division
	Uploads	⇒ <mark>⊡</mark>
	Final Mariaheet	View File

## \* <u>Steps to complete Programme Selection:</u>

Step 1 - Once the user has confirmed and locked their application they will proceed to the selection of the Programmes option which is available on their applicant dashboard >> Users are required to select the "Apply in College Now" option.

Programme Applications	Programme Applications					
✓ All Completed	Pending					
FORM NUMBER	PROGRAMME	STATUS	ACTION	RECEIPTS		
You have no applied in a Apply in College Now!	You have not applied in any college yet					

Step 2 - The user is to proceed further with selecting their choice of programs from the drop-down menu and select "Proceed".

Dashboard Notice Institutions Programme Information	) FAQ Contact Us Monit Lists Vacundes	
	Programme Selection (1) Persional Details (2) Academic Details (3) Other Details (4) Uploads (5) Preview (6) Confermation (7)	
	Select the Programme you want to apply	
	Admission Mode *	
	CUET	<b>√</b> ~
	University *	
	Bhattadev University-University	✓
	College/Department/in University Campus; * Bhattadev University (701, UNIVERSITY)	×
	Programme level	
	BACHELOR (Under-Graduate Programmes)	×
	Scheme Type *	
	NEP-STREAM	<b>√</b> ~
	Programme *	
	Bachelor of Arts(FHSS BDU)	×
	I is the to university Addision Palley [http://www.th-ac.il.up-ondb- i.mstorwa.cov/usen/addision/addision/addiversity/addision	
	Hone	occed

Step 3 - The user is to proceed further with selecting their choice of course preference and select"Proceed". The admission scheme will be available according to the programme course selected by the applicant

Please select your course preferences Bache	lor of Arts (B.A.)			
*Select Admission Scheme				
O 1 Major 1 Minor				
1 Major 2 Minor				
Subject I (Major)		Subject II (Minor)		_
Subject I (Major)	~	Subject II (Minor)		~
Select		Select		~
		Select		~

Step 4 - The users can update their program selection by clicking on "Update Course" >> The user is required to click on "Next" to proceed with the program selection process.

Confirmation (7) Programme Selection					
Programme	Course(s) Selected	Status			
Programme : Bachelor of Arts (B.A.) College : KU050: LAL SHASHTRI GOVT. P.G. COLLEGE	1 Major 1 Minor Subject I: English Litrature Subject II: Hindi Litrature	NOT SUBMITTED NOTE: Application with status Not Submitted would not be considered for admission.			
Home	COLLEGE Subject II: Hindi Litrature admission.				

- The user will then be proceeded to the personal details section >> The applicant is then required to select the "Next".
- Step 5 Under the academic details section the user is to fill out all the necessary education details >> After filling in the details the user is required to click on "Save and Next". The users can edit their details by selecting the "Update" option.

Programme Selection (1)     Personal Details (2)	Academic Details (3)	Other Details (4)	Uploads (5)	Preview (6)
Confirmation (7)				
Select Applicable Eligibility Criteria (Read Information Bulletin for Eligibility Criteria)				
Applicable Eligibility Criteria <sup>*</sup>	O INTERMEDIATE			
Qualification Details - X or Equivalent				
Class X Board/University *	Select	~		
Class X Year of Passing *	Select	~		

Class X Percentage (If your mark is in CGPA, please convert to equivalent percentage as per your CGPA score and CGPA Scale) *	
Class X Division *	Select ~
Class X Name of the Institution/School *	
X Subject Combination	
Qualification Details - XII or Equivalent	
Class XII Board/University *	Select 🗸
Class XII Qualification Status *	Select ~
Class XII Year of Passing *	Select ~
Class XII Stream *	Select ~
XII Maximum Marks (Total Maximum Marks of all subjects) *	
XII Marks Obtained (Total in all subjects) *	
Class XII Roll/Registration Number	
Class XII Name of the Institution/School *	
Class XII Subject Combination *	
Previous	Sive and Next
	$\smile$

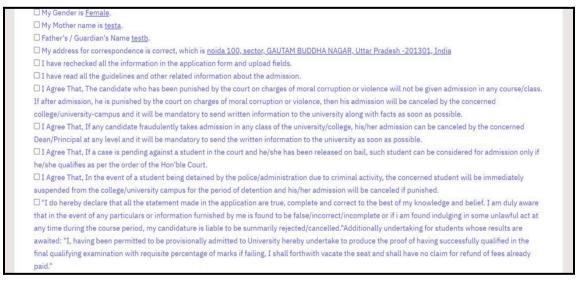
- Step 6 -The applicant needs to verify the other details section and after successful verification click on "Next".
- Step 7 As the user moves ahead to the "Uploads" section they are required to upload their X/XII mark sheets >> then proceed with clicking on "Preview".

Step 8 - Once the user has clicked on "Preview" their entire application form will be visible to them. The applicant is then required to scroll down and click on "Submit" to complete their application process.

ation are true, complete and correct to the best of my knowledge and belief. tion furnished by me is found to be false/incorrect/incomplete or if i am purse period, my candidature is liable to be summarily Muthur a
purse period, my candidature is liable to be summarily What and
ose period, my canoladate is habe to be summary
of having successfully qualified in the final qualifying examination with
e the seat and shall have no claim for refund of fees already paid."

Step 9 - Once the user has selected "Submit" they will be taken to the final page where they are required to verify all the details by selecting the check boxes >> then proceed with selecting the "Submit Application" option.

Verify Details	
Name	test
Gender	Female
Category	General
PwD Category	Not Applicable
Programme	Bachelor of Arts (B.A.)
VERIFY THE DETAILS BY CLICKING ON THE CHECKBOXES	
<ul> <li>My Name is <u>TEST</u> as per the Xth Marksheet/Certificate.</li> <li>My Date of Birth is <u>8-July-1998</u> as per the Xth Marksheet/Certificate.</li> <li>My Category is <u>General</u>. Category changes claims will not be entertained in</li> </ul>	n future





Step 10 - Once the user has successfully submitted the form they will be redirected to the homepage where they can print their application form by clicking on "Print form".

✓ All Completed	Pending			
FORM NUMBER	PROGRAMME	STATUS	ACTION	RECEIPTS
630114122	University: KU: Demo University College: KU050: LAL SHASHTRI GOVT. P.G. COLLEGE Programme: Bachelor of Arts (B.A.)	Application Submitted		Print Form

-----End of Document------